

PEET MEMORIAL TRAINING COLLEGE, MAVELIKARA

MINUTES OF IQAC MEETINGS 2017-2018

Minutes of IQAC meeting - 1

The first meeting of IQAC during the academic year 2017-18 was held On 08/07/2017.

The meeting started with prayer and welcome address by the IQAC co-ordinator Dr. Mariamma Mathew. Principal Dr. Jibby George gave the introductory remarks. The important decisions taken in the meeting are,

- To conduct a self defense training programme to empower women students
- To celebrate the 3rd anniversary of Swacch Bharath Mission by cleaning the campus and premises.
- To dedicate the new building of Emily Peet Ladies hostel after effecting necessary maintenance as the buiding was not being used for a year after construction and open it for girl students.
- To observe the Science Promotion Week by conducting different competitions.
- To conduct an interschool quiz programme for high school students
- To arrange Socially Useful Productive Work (SUPW) Exhibition

Members present

Dr. Jibby George (Principal)

Rev. Dr. Sam T. Mathew (Bursar)

Smt. Mini Mariam John (School Representative)

Sri. Aji M (Alumni Representative)

Smt. Leela Abhilash (Local Body Representative)

Prof. Thomas Uzhuvaath

Prof. Bobby Oommen Kurien

Dr. Sony Mary Varghese

Smt. Mumthas S.

Sri. Tony Cherian

Smt. Mariamma Varghese (Office Representative)

Mr. Samson Y. John (Student Representative)

Action Taken Report

As per the discussions and decisions taken in the IQAC meeting held on 08/07/2017, the following activities were carried out

- A self defense training programme to empower women students was conducted from 17/8/17 to 19/8/17 and was greatly beneficial to the students.
- The 3rd anniversary of Swacch Bharath Mission was celebrated under the theme 'Swacchta Hi Seva' by cleaning the campus and premises. The programme lasted from 15/9/17 to 2/10/17
- The new building of Emily Peet Ladies hostel after effecting necessary maintenance was dedicated on 25/10/17 by the moderator of CSI and Bishop in the CSI Madhya Kerala Diocese, Most Rev. Thopmas K.Oommen and was opened for accommodating girl students.
- The Science Promotion Week was observed by conducting different competitions under the theme 'Conservation of Nature-Science and Technology for Human Welfare' from 19/11/2017.
- An interschool quiz programme for high school students was conducted by the college union on 12/10/17 and prizes were distributed to the winners.
- Socially Useful Productive Work (SUPW) Exhibition cum sale was arranged on 16/11/17 in which the staff and students of the nearby schools participated.

Minutes of IQAC meeting - 2

The second meeting of the IQAC during the year 2017-18 was held on 13/12/2017 in the Rincipal's Office. Decisions regarding the programmes to be carried out for enhancing the quality of the institution were chalked out. The decisions of the meeting are,

- Prof. Verghis Chandy Memorial Lecture
- Creation and inauguration of Nakshatra Vanam
- Observation of Energy Conservation Day
- Christmas Clebrations

Members Present

Dr. Jibby George (Principal)
Rev. Dr. Sam T. Mathew (Bursar)
Smt. Mini Mariam John (School Representative)
Sri. Aji M (Alumni Representative)
Smt. Leela Abhilash (Local Body Representative)
Prof. Thomas Uzhuvaath
Prof. Bobby Oommen Kurien
Dr. Sony Mary Varghese
Smt. Mumthas S.
Sri. Tony Cherian
Smt. Mariamma Varghese (Office Representative)
Ms. Sreelekshmi S (Student Representative)

Action Taken Report

The decisions of the IQAC were duly carried out with the co-operation of faculty and students

- Prof. Verghis Chandy Memorial Lecture was conducted on 05/01/2018. Sri. T.P. Srinivasan, former diplomat was the resource person. The invitees and students were greatly benefitted from the discourse.
- A Nakshatra Vanam was created in the college compound by planting plants/trees related to the stars. This was done with the help and donation of plants by student and staff.
- Observation of Energy Conservation Day was conducted on 14/12/ 17. Students took a pledge for conserving energy.
- Christmas Celebrations were conducted on 22nd December. Gifts were exchanged among the students and staff. Carol service and Christmas message followed. Well- wishers, alumni and neighbours were special invitees. It was an occasion of happiness and love.

Minutes of IQAC meeting - 3

A meeting of the IQAC of Peet Memorial Training College, Mavelikara was held on 12/01/18. Principal Dr. Jibby George presided over the meeting. Dr. Mariamma Mathew, the IQAC convenor, welcomed all and fruitful discussions for quality assurance followed. Important decisions arrived at are,

- To conduct a seminar on Drug Abuse
- Republic Day Celebrations
- Conduct of practical exam- External evaluation
- Alumni Association meeting
- Observation of Mathrubhasha Divas
- International Women's Day Celebrations
- AISHE Submission

Members Present

Dr. Jibby George (Principal)
Rev. Dr. Sam T. Mathew (Bursar)
Smt. Mini Mariam John (School Representative)
Sri. Aji M (Alumni Representative)
Smt. Leela Abhilash (Local Body Representative)
Prof. Thomas Uzhuvaath
Prof. Bobby Oommen Kurien
Dr. Sony Mary Varghese
Smt. Mumthas S.
Sri. Tony Cherian
Smt. Mariamma Varghese (Office Representative)
Ms. Sreelekshmi S (Student Representative)

Action Taken Report

Based on the discussions the following programmes were conducted

- A seminar on Drug Abuse was organized by Anti-narcotic Cell. Mr. Sreekumar, Excise Officer, Chengannoor Division was the resource person
- Republic Day Celebrations were conducted – Flag hoisting and different competitions were organized.
- Arrangements for the proper Conduct of practical exam- External evaluation was done. Practical Exam Board visited the college on 6/2/18
- Alumni Association meeting was organized on 10/2/18. Retired staff (teaching and administrative) and previous students attended the meeting. It was a joyful get together.
- Observation of Mathrubhasha Divas was done by conducting different competitions on 21/2/18
- International Women's Day Celebrations were organized by the Women's Cell on 8/3/18
- AISHE Submission was done on 26/02/18

Minutes of IQAC meeting - 4

A meeting of the IQAC of Peet Memorial Training College, Mavelikara was held on 14/3/18. Principal Dr. Jibby George presided over the meeting. Dr. Mariamma Mathew, the IQAC convenor, welcomed all and fruitful discussions for quality assurance followed. Important decisions arrived at are,

- To conduct Annual Sports meet
- College Day Celebrations
- International Environment Day Celebrations
- Alumni Association meeting
- Rusa Funding

Members Present

Dr. Jibby George (Principal)
Rev. Dr. Sam T. Mathew (Bursar)
Smt. Mini Mariam John (School Representative)
Sri. Aji M (Alumni Representative)
Smt. Leela Abhilash (Local Body Representative)
Prof. Thomas Uzuvath
Prof. Bobby Oommen Kurien
Dr. Sony Mary Varghese
Smt. Mumthas S.
Sri. Tony Cherian
Smt. Mariamma Varghese (Office Representative)
Ms. Sreelekshmi S (Student Representative)

Action Taken Report

Based on the discussions the following programmes were conducted

- Annual Sports meet was conducted on 15/3/18. Chengannoor DYSP Anish
- College Day Celebrations were conducted on 27/3/18
- International Environment Day was Celebrated with seminar and paper presentation competition on 5/6/18
- Preliminary discussions related to RUSA funding were initiated. A committee for detailed discussions was planned to be conducted on 30/06/2018.